

Driving Etiquette & Student Arrival

- If parents would like to walk their child to class, they must park in a parking lot and follow sidewalks and crosswalks appropriately.
- If parents would like to drop off their child from their car, they may use:
 - The Circle (Parking Lot between the Lower School and the High School Gym buildings)
 - The driveway between the Middle School and Kindergarten buildings.
- Please do not park at any time in the NO PARKING ZONE in front of the kindergarten building.
- If a driver plans to exit their car, they **MUST** be parked in a parking lot.
- Your cooperation in timing your **arrival between 7:40 and 7:55 a.m.** is urgently requested.

Circle and Crosswalk

- The Circle drop-off and pick-up area is the parking lot between the gym and the Lower School. At morning drop-off and afternoon pick-up, a crosswalk duty teacher will be supervising children and adults crossing the drive. Please drive carefully as you enter this area.
- When approaching the circle, pull **all the way** to the front of the lane designated by a yellow line, so others can drop off students within this area without having to wait too long. Please follow the circle of cars around in line to prevent traffic jams.
- Please have your children leave the car from the passenger side (as the walking area is to the right of the yellow line toward the grass).
- If you need to stop longer than the time it takes to allow your child(ren) to get out, drop them off first at the Circle, and then park the car in the lot in front of the High School.
- **Do not park along the side of the driveway** as it blocks other parents and buses and interferes with the flow of traffic.

Rosebud Parking:

Main Campus Parking Lots:

- **Middle School Parking Lot:** Enter by the covered bridge; lot is closest to Middle School, Administration and Kindergarten buildings
- **Visitor Parking Lot:** Flagpole entrance, then to the left; lot is closest to Seven Stars Rd and is in front of Gym (blue building)
- **Circle:** Flagpole entrance, then straight ahead; lot is between Gym (blue building and Lower School (green building)



- **High School Student Parking Lot:** Flagpole entrance, drive left past the High School (pink building); lot on far west-end.

Visitor Parking: When Attending Morning or Afternoon Assemblies:

Please do not park in the driveway in front of the High School building. This must be kept free for the buses. If the Visitor Parking Lot is full, please use the High School Student Parking Lot.

Pick-up for Friday Extended Day (Grades 1-2)

All pick-ups at 1:00 p.m. will be at the top of the walking path to the gym from the upper drive (pull into the flagpole entrance and bear left).

Pick-up at 3:15pm

In the afternoon all car pick-ups are to be made at the Circle or from the Middle School Parking Lot. Traffic from the Circle should continue straight out to exit onto West Seven Stars Road. Any student (K-Grade 8) not picked up by 3:30 and who is not supervised by a parent/guardian must report to the Aftercare Program. Parents will be charged accordingly. Parents are asked to call the office to inform the school if they will be arriving to pick up late.

Pick-up at 5pm

- All sports pick-ups are at the top of the walking path to the gym from the upper drive (pull into the flagpole entrance and bear left; please do not park in the Circle as this space is used by Aftercare).
- Please be prompt.
- Faculty members and/or coaches responsible for the team will stay until the last child is picked up.

Changes from Regular Transportation

Please inform the office by 12:00pm if there is a change in your child's transportation. **If the office receives no notice of a change, we expect travel to be in the usual manner.** For the student's own protection, contact from the child's parent or guardian is the only acceptable means of communicating this information to the school.

Busing

Under Act 372, public school districts must provide "similar" transportation for students who attend a non-public school that is within the district's boundaries or not more than ten miles outside the district boundaries by the nearest public highway.



Each summer we provide the school districts that bus to KWS with the names of students attending our school who reside in their district; some districts also require parents to submit a transportation request form. The districts then inform the parents either by mail or public notice in late summer of busing details. Please inform the transportation department of your school district by mid-summer if your child(ren) will not be riding the school bus; this information will assist them in forming their bus routes. Questions about busing for your child go to the office.

Guest Bus Riders

It is up to individual school districts if they allow guests to ride the bus. If your district allows this, contact from both sets of parents must be sent to the KWS Office in order for students to receive a bus pass. If a student does not have a note from a parent, we cannot write a bus pass here at school.